

MG Govt. Arts & Science PG College Kharsia

Meeting Agenda: (16/7/2020)

1. Discussion on finalizing the two /one best practices for the academic session 2020-2021.
2. To provide an aid for the better flowering of the spirit of new habit of doing/doing for research. In this manner the whole teaching staff should present the synopsis of a national webinar in any current topic relevant in their subject and curriculum.
3. Viewing the COVID 19 pandemic situation the institution has the responsibility to present a proposal to develop its own online class system.
4. To develop an online system or to adopt an infolibnet system for the better circulation of the various reading material among the students.
5. Other proposal from the Honorable members of the IQAC.
(a) Plantation in the Institution.

Action Taken Report:

1. Due to COVID 19 the regular physical Yog Diwas was not organized but in the meantime an online quiz for the better learning of the learners of the institute was organized.
2. The institute in order to make proper arrangements the office was given orders to make availability of the needed persons on the daily basis for the drinking water for the students and also for the duty shift wise teachers and also for the Sanitation and also the regular cleaning of the urinal rooms and also of the Girls common room for the students and also for the duty shift wise teachers. The BEO Kharsia was especially given letter to make the every possible arrangement for the availability of the teacher during the institutional examination.
3. The teachers of the institution took self-interest and prepared the video and also the audio lectures of the teaching materials. Special emphasis was given for the online teaching of the IInd and also the IVth semester of the various PG programme. The different study material was given to the learners in their whatsapp group.
4. Some of the Teachers were given the responsibility by the state Nodal Officers to make and upload the video lecture of the subject topics for the benefit of the whole state level learners. They did it successfully and uploaded as per the given guideline by the State Nodal Officers. Other some of the professors also uploaded the study materials by themselves on YouTube.
5. The electricity obstruction has been the major barrier in teaching learning process so the proposal of the buying of an inverter was fulfilled.
6. IQAC member Dr.P.L.Patel(Senior professor)proposal of buying of new 20 visiting chairs, 2 inverter, 4 Almirah, and also 1 set of computer was purchased.

Meeting Proceedings:

1. As per the proposed agenda the proposal of finalizing the two Best Practices for the academic session 2020-2021 was presented by the Prof. for English language Mr. S.K. Ijardar as (a) Learning Beyond Classroom: Developing LMS system.(b) Promotion of Universal Values During the COVID 19 Pandemic.
2. During the COVID 19 pandemic in order to ensure the proper functioning of the online teaching learning process the proposal of introducing an LMS system was given by the Coordinator IQAC. The proposal was fully given support by all the IQAC members for creating the better teaching learning environment without any barrier of the pandemic era.
3. IQAC Member ShriSunil Sharma gave a proposal of planting more medicinal and oxy generating trees for the better green environment in the institution .This proposal was given full support and also approval also with lots proposal to donate few plants for this Van-Mahotsava 2020-2021.
4. For the upliftment of the academic career of the learners of the tribal area a proposal of opening of new PG and UG courses in the institute was the proposed by the IQAC member. They also assured for the various aids if the Courses were opened. A separate proposal for the various diploma/ certificate courses was also proposed. All the members supported the proposal.

5. The upliftment of the Library was also taken in the consideration and all the members looked positive for the various kinds of introducing new windows to the learners for better understanding of the learning material as making the learning from local to global.
6. NAAC coordinator laid emphasis for the various aspects of doing and being active in the field of research for an active teacher. In this regard he also put force to issue a letter to the teaching staff in order to write and also to publish their research papers in various UGC Care-list or also in magazines.

The following members were present:

1. DR. P.C. Ghritlahre (Principal)
2. Shri Sunil Sharma (Industrialist)
3. Shri Anil Agarwal (Industrialist)
4. Shri Brajesh Rathore (Allumni)
5. Dr. R. K. Tamboli (Appointed by AD Bilaspur)
6. B.E.O Kharsia
7. Dr. P.L. Patel
8. Dr.R.K.Tandan(NAAC Coordinator)
9. Shri M.K. Sahoo (Coordinator IQAC)
10. Shri S.K. Ijardar (Assistant Coordinator IQAC/NAAC)
11. Shreya Agarwal (Student Leader)
12. Shri D.K.Yadav (IQAC office incharge)

Sd/-
Coordinator, IQAC

Sd/-
Chairperson,